

## Senior Manager, Assurance & Advisory

SB Partners LLP is a full-service Chartered Professional Public Accounting firm located in Burlington, Ontario. For over 45 years, SB Partners has served a diverse set of clients and is one of the leading independent CPA firms in the GTA. Our primary client base is entrepreneurial, owner-managed businesses, high net-wealth, corporate subsidiaries and not-for-profit organizations.

Enjoy the rewards and possibilities of working with a team of dedicated, values-driven colleagues who support you and celebrate your accomplishments. Your role will be integral in making a difference in the lives of the team and your clients, along with creating a positive impact in the community.

The A&A group at SB Partners LLP is expanding. We are seeking a dynamic, smart, and service-oriented Senior Manager to join our team. Please contact Farah Zafar, Director, Human Resources at [fzafar@sbpartners.ca](mailto:fzafar@sbpartners.ca) if you are interested in this position.

## Purpose of the Position

As a Senior Manager, you will focus on leading and managing the activities of the accounting team. The role will involve developing and maintaining outstanding client relationships, ensuring the “Ultimate Client Experience” is provided by all levels, and supporting the Partners and Principals in growing the firm by participating in business development activities.

## Key Responsibilities & Duties

- Oversee and manage client audits/reviews including scheduling, planning, file review, budget preparation and allocation of time charged
- Ability to assume broader financial, resource and workflow accountabilities in addition to individual engagement work
- Conduct formal project/team performance reviews and provide input relating to individual performance ratings
- Participate in consulting engagements with clients as requested
- Develop and maintain client relationships at the highest level, including accountability for most operational aspects of client engagements



- Develop the capabilities of less experienced staff through coaching, mentoring, knowledge transfer, internal training delivery, and assignment of challenging work opportunities
- Effectively lead engagement teams in the planning and execution of Assurance & Accounting projects and engagements
- In conjunction with Human Resources, participate in interviews and assist in selecting new talent during recruitment periods
- Initiate strategic and commercial client contact, ensuring that all client needs are met and that account development and fee growth follows
- Plan, scope and direct complex client assignments/projects, determining assignment costs, resources and fees for Partner approval
- Prepare and deliver financial statements according to Firm and regulatory standards in a timely manner
- Act as an Ambassador of the firm's Vision, Mission and Values

#### Academic Qualifications

- CPA, CA (Audit) required

#### Work Experience and Skills

- 8+ years of professional experience in a public accounting firm
- Strong understanding of audit planning and sampling software
- Advanced understanding of accounting policies and audit techniques
- Advanced computer skills in Caseware/Caseview, Excel, Word and Taxprep
- Excellent written and verbal communication skills
- Ability to coordinate larger engagements including multi-location audits and use of external auditing firms
- Strong presentation skills
- Ability to prioritize workload and the flexibility to manage multiple tasks
- Proven leadership skills and dedication to team work
- Excellent project management skills

SB Partners LLP is an inclusive employer dedicated to building a diverse workforce. We encourage applications from all qualified candidates and will accommodate applicants' needs under the respective provincial human rights codes throughout all stages of the recruitment and selection process. Please advise Human Resources to ensure your accessibility needs are



accommodated throughout this process. Information received relating to accommodation will be addressed confidentially.

We thank all applicants in advance for their interest, however, only those candidates selected for an interview will be contacted.