



## Senior Manager, Tax

SB Partners LLP is a full-service Chartered Professional Public Accounting firm located in Burlington, Ontario. For over 45 years, SB Partners has served a diverse set of clients and is one of the leading independent CPA firms in the GTA. Our primary client base is entrepreneurial, owner-managed businesses, high net-wealth, corporate subsidiaries and not-for-profit organizations.

Enjoy the rewards and possibilities of working with a team of dedicated, values-driven colleagues who support you and celebrate your accomplishments. Your role will be integral in making a difference in the lives of the team and your clients, along with creating a positive impact in the community.

The Tax group at SB Partners LLP is expanding. We are seeking a dynamic, smart, and service-oriented Senior Manager to join our team. Please contact Farah Zafar, Director, Human Resources at [fzafar@sbpartners.ca](mailto:fzafar@sbpartners.ca) if you are interested in this position.

## Purpose of the Position

As a Senior Manager, you will focus on leading and managing the activities of the Tax team. The role will involve developing and maintaining outstanding client relationships, ensuring the “Ultimate Client Experience” is provided by all levels, and supporting the Partners in growing the firm by participating in business development activities.

## Key Responsibilities & Duties

- Identifying and managing tax planning opportunities and projects
- Reviewing tax plans to be presented to Partners, clients and lawyers
- Participating in business development initiatives
- Managing workflow and staff utilization
- Providing mentorship
- Managing project financials
- Lead for technical inquiries
- Manage tax planning projects with members of various departments, clients, lawyers, financial advisors, and the CRA
- Assist in the revision and implementation of current and new processes



- Extensive understanding of relevant tax legislation, corporate, personal, and trust planning
- Remaining current with tax laws and developments
- Document resolution of issues according to complexity i.e. tax technical memorandums, consulting with subject matter specialists
- Address broad range of client enquiries
- Occasionally perform quality control reviews and provide assistance for corporate, personal, trust and partnership returns
- Delivery of training and presentation materials to internal team and external CIOs

### Academic Qualifications

- Bachelor of Accounting, Commerce, or equivalent
- Certified Public Accountant (CPA) designation
- Qualified CPA/CA, CPA/CGA, CPA/CMA
- Completion of the CICA In-Depth Tax Program

### Work Experience and Skills

- Minimum 8+ years experience in public accounting
- Knowledge and experience in various domestic and inbound tax planning engagements
- Ability to handle multiple projects and meet tight deadlines
- Possess exceptional technical skills and attention to detail
- Strong interpersonal and organizational skills and the ability to organize, prepare and clearly present information to clients and team members
- Proven problem-solving capabilities including creativity and analytical skills
- Knowledge of MS Outlook, Word, Excel, TaxPrep and Caseware/Caseview

SB Partners LLP is an inclusive employer dedicated to building a diverse workforce. We encourage applications from all qualified candidates and will accommodate applicants' needs under the respective provincial human rights codes throughout all stages of the recruitment and selection process. Please advise Human Resources to ensure your accessibility needs are



accommodated throughout this process. Information received relating to accommodation will be addressed confidentially.

We thank all applicants in advance for their interest, however, only those candidates selected for an interview will be contacted.